

Officer Decision Notice

Any decision which is taken in exercise of an express delegation made to an officer by the Cabinet or a Cabinet Sub Committee necessitates an Officer Decision Notice.

The below table lists the minor changes made to the draft Self-Build and Custom Housebuilding Guidance Note Document following Cabinet on 27th September 2023, and prior to its publication in October 2023.

Amendment made	Where in document?	Original text (if any)	New/amended text (if any)	Reason for change?
Text amended - Paragraph that was previously 2.2 has been split into two paragraphs – 2.2 and 2.3	Paragraph 2.2	The Act does not distinguish between...by those individuals. For the purposes of planning policy, self-build and custom build dwellings share the same definition and the terms are used interchangeably	2.2 The Act...those individuals. 2.3 For the purposes of planning policy, self-build and custom build dwellings share the same definition and the terms are used interchangeably.	Clarity
Text deleted	Paragraph 4.1 (before bullet points)	...on the register must be...	...on the register must...	Clarity
Text added	Paragraph 4.1 – Registration criteria	N/A	Addition bullet point - 'have paid any fee required by the relevant authority to enter or remain on the register; and' added to para 4.1	Accuracy
Hyperlinks to relevant sections of the document added to text	Table 1	Not changed	Not changed	Ease of use
Numbering of sections corrected as some were previously labelled incorrectly	Sections 8 and 9	Sections 8 and 9 now labelled correctly	Sections 8 and 9 now labelled correctly	Accuracy
Text amended as per 'Update Sheet – Proposed Amendments' document attached to the Cabinet Agenda for the meeting on 27 th September 2023	Section 10 – Affordable Housing	Paragraph 10.1 only	Paragraphs 10.2, 10.3 and 10.4 added	To provide more information on local groups and add clarity to the document
Text moved - Paragraph that was previously 8.6 moved to Section 10	Section 10 – Affordable Housing	8.6 Whilst self-build housing can contribute... affordable housing	10.1 Whilst self-build housing can contribute... affordable housing	Clarity

to become paragraph 10.1				
Text amended	FAQ Section – 12.2	Second bullet point removed	N/A	Accuracy, the online registration form will be live week beginning 16 th October
Text amended	FAQ Section – 12.3	How do I find a plot?	How do I/we find a plot?	Clarity
Text amended	FAQ Section 12.5	Should I buy a parcel of land....	Should I/we buy a parcel of land...	Clarity